New Leave Policy A.Y.-2023-2024

Dinkarrao K. Shinde Smarak Trust's



Dr. A. D. Shinde College of Engineering



Accredited by NAAC "B +", ISO 9001:2015 and ISO14001:2015

Approved by AICTE, New Delhi, DTE, Mumbai, Govt. of Maharashtra and Affiliated to Shivaji University, Kolhapur.

Date: -01/04/2024

New leave policy

- 1. A leave card shall be maintained by all Teaching and Non-Teaching staff which will be kept in office as a record. All Teaching and Non-Teaching staff shall get the sanction to leave, before utilizing it. If prior sanction is not taken then it will be treated as Leave without pay (LWP). It is applicable to all kinds of leaves. (Except emergency with intimation to Principal).
- 2. All Teaching and Non-Teaching staff is entitled to get 12 casual leaves (CL) per year (Jan.-Dec.).
- 3. All Teaching and Non-Teaching staff is entitled to get 10 full pay medical leaves (SL) per year (Jan. Dec.)
- 4. Maximum 2 consecutive CL will be permitted at the HOD'S level.
- 5. Up to 3 consecutive CL will be permitted with Principal prior permission.
- 6. After 10.05 AM thumb will be considered as late mark. Maximum 3 late marks will be allowed in a month. For more than 3 late marks half day CL will be consumed. If CL is not in balance, it will be treated as LWP.
- 7. Movement register will be kept in the office. The teaching and non-teaching staff, who are going outside the college have to enter their names in the movement register.
- 8. Compensatory off (CO) will be entered in the leave card by the office and can be utilized with prior permission.
- 9. Duty leave (DL) will be permitted with prior permission of the principal. DL will be sanctioned only after submission of required documents.

10. Study leave may differ from case to case with the Management decision.

Mr. Hemanth Kanigar Registrar College Of English

Dr. Dinkar V. Ghewade

PRINCIPAL

A.D.Shinde College of Engineering
Bhadgaon, Tal. Gadhinglai, Dist. Kolhapur

Duty Leave Card

						Duty						Staff Code No.:- 064		
		Name	of the Faculty			Designa	ntion		Available B	lance				064
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Movement								1				6	
Other													

Sign of Staff / Faculty

Estt. Section Clerk

Registrar

Principal

Dr. A. D. Shinde College of Engineering, Guddai, A/p- Bhadgaon. A. Y. 201 - 20

Leave Card

Branch:

		Name of the Faculty			Designation Available Blance						100	Staff Code No.:- 064				
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		SECRETARIA DE LA CONTRACTORIO	Michigan Company		V		mssoc. professo	~	CL - 12	SL-10				Contact No.:- 7795737672		
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Duty Leave Card

				Duty Le	ty Leuve Gura						Staff Code No.:- 0 61				
			the Faculty			Designation	1	Availa	ble Bla	ance		Contact No.:-830884-2332			
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Sign. of Staff / Faculty

Dolan'
Estt. Section Clerk

Registrar

Principal

Dr. A. D. Shinde College of Engineering, Guddai, A/p- Bhadgaon.

A. Y. 2023 - 2024

Leave Card

_						Available Blance						Staff Code No.:- 061		
-			of the Faculty		Designation	1	Available Blance	SL-10			Co	Contact No.: - 8308 847		
	Mr. P.	odol	Vinayak	S.	Acst. Pro		CL - 12	SL-10	Γ.	N1		Recommendation	Sanction	
	Date of	of Appoin	ntment / Regul	ar/Local				Sign.		losi alan			By Principal	
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Insurance for Teaching and Non-Teaching staff



SHIVAJI UNIVERSITY, KOLHAPUR BANK RECEIPT(By Net Banking)

Receipt No.

: 19928

Receipt Date

: 08/06/2024

College Code

: C-50898

Received From

Dr.A.D. Shinde College of Engineering, Guddai, At Post-

Bhadgaon Tal- Gadhinglaj, Dist-Kolhapur.

Purpose

: ACCOUNTS AND FINANCE

Deposit In A/c

A/c 915020055386875 AXIS Payment Gateway Shivaji

: University

Transaction No.

: 159608954

Sr.No.	Particular	Budget	Amount
1	Receipt for Students Parents Teachers and Administrative Staff welfare fund.	E.3.R.49	93,700.00
		Total (Ds.)	93700

Rupees NINETY-THREE THOUSAND SEVEN HUNDRED ONLY

Particulars: 2023-24 ¿¿¿¿¿ ¿¿¿¿

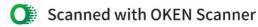
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2024-22-11 02:05 PM

Finance Department

Shivaji University, Kolhapur





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4 M 5 M 6 M 7 N 8 M 9 M 10 M 11 M 12 M 13 M 14 M 15 M 16 M 17 M 18 M 19 B	Mr.Desai Abhay Madukar Mr.Bandi Mahadev Appasaheb Mr.Bhoi Anirudha Subashrao Miss.Chougale Vaibhavi Vittal Mr.Kamble Ashish Gurusiddha Mr.Solapure Sajid Shabbir Miss.Telvekar Priyanka Ravan Mr.Wadgule Suraj Ragunath Mrs.Patil Hemlata Raghunath Mrs.Patil Hemlata Raghunath Mr.Hasabe Mahesh Kakaso Miss.Dundage Shradha Tukaram Mrs.Barage Shamal Tukaram Mrs.Shelar Mrunal Shrikant Mr.Magdum Abhishek Anasaheb	38 38 30 29 26 30 25 32 27 35 25 35 30	Madukar Desai Pradnya Bandi Ragini Bhoi Vittal Chougale Anita Kamble Shabbir solapure Ravan Telvekar Sunanda Wadgule Ragunath Patil Kakaso Hasabe Tukaram Dundage Vinayak Barge	Wife Wife Father Mother Father Father Mother Father Father Father Father	500 500 500 500 500 500 500 500
5 M 6 M 7 N 8 N 9 N 10 M 11 M 12 N 13 N 14 N 15 N 16 N 17 N 18 N 19 B	Mr.Bandi Mahadev Appasaheb Mr.Bhoi Anirudha Subashrao Miss.Chougale Vaibhavi Vittal Mr.Kamble Ashish Gurusiddha Mr.Solapure Sajid Shabbir Miss.Telvekar Priyanka Ravan Mr.Wadgule Suraj Ragunath Mrs.Patil Hemlata Raghunath Mr.Hasabe Mahesh Kakaso Miss.Dundage Shradha Tukaram Mrs.Barage Shamal Tukaram Mrs.Shelar Mrunal Shrikant Mr.Magdum Abhishek Anasaheb	38 30 29 26 30 25 32 27 35 25 35 30	Pradnya Bandi Ragini Bhoi Vittal Chougale Anita Kamble Shabbir solapure Ravan Telvekar Sunanda Wadgule Ragunath Patil Kakaso Hasabe Tukaram Dundage Vinayak Barge	Wife Father Mother Father Mother Mother Father Father Father Father Father	500 500 500 500 500 500 500
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8 M 9 M 10 M 11 M 12 M 13 M 14 M 15 M 16 M 17 M 18 M 19 B	Mr.Kamble Ashish Gurusiddha Mr.Solapure Sajid Shabbir Miss.Telvekar Priyanka Ravan Mr.Wadgule Suraj Ragunath Mrs.Patil Hemlata Raghunath Mr.Hasabe Mahesh Kakaso Miss.Dundage Shradha Tukaram Mrs.Barage Shamal Tukaram Mrs.Shelar Mrunal Shrikant Mr.Magdum Abhishek Anasaheb	26 30 25 32 27 35 25 35 30	Anita Kamble Shabbir solapure Ravan Telvekar Sunanda Wadgule Ragunath Patil Kakaso Hasabe Tukaram Dundage Vinayak Barge	Father Father Mother Father Father Father	500 500 500 500 500
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10 M 11 M 12 M 13 M 14 M 15 M 16 M 17 M 18 M 19 B	Miss.Telvekar Priyanka Ravan Mr.Wadgule Suraj Ragunath Mrs.Patil Hemlata Raghunath Mr.Hasabe Mahesh Kakaso Miss.Dundage Shradha Tukaram Mrs.Barage Shamal Tukaram Mrs.Shelar Mrunal Shrikant Mr.Magdum Abhishek Anasaheb	25 32 27 35 25 35 30	Ravan Telvekar Sunanda Wadgule Ragunath Patil Kakaso Hasabe Tukaram Dundage Vinayak Barge	Mother Father Father Father	500 500 500
11 N 12 N 13 N 14 N 15 N 16 N 17 N 18 N 19 B	Mr.Wadgule Suraj Ragunath Mrs.Patil Hemlata Raghunath Mr.Hasabe Mahesh Kakaso Miss.Dundage Shradha Tukaram Mrs.Barage Shamal Tukaram Mrs.Shelar Mrunal Shrikant Mr.Magdum Abhishek Anasaheb	32 27 35 25 35 30	Sunanda Wadgule Ragunath Patil Kakaso Hasabe Tukaram Dundage Vinayak Barge	Mother Father Father Father	500 500
12 N 13 N 14 N 15 N 16 N 17 N 18 N 19 B	Mrs.Patil Hemlata Raghunath Mr.Hasabe Mahesh Kakaso Miss.Dundage Shradha Tukaram Mrs.Barage Shamal Tukaram Mrs.Shelar Mrunal Shrikant Mr.Magdum Abhishek Anasaheb	27 35 25 35 30	Ragunath Patil Kakaso Hasabe Tukaram Dundage Vinayak Barge	Father Father Father	500
13 N 14 N 15 N 16 N 17 N 18 N 19 B	Mr.Hasabe Mahesh Kakaso Miss.Dundage Shradha Tukaram Mrs.Barage Shamal Tukaram Mrs.Shelar Mrunal Shrikant Mr.Magdum Abhishek Anasaheb	35 25 35 30	Kakaso Hasabe Tukaram Dundage Vinayak Barge	Father Father	
14 N 15 N 16 N 17 N 18 N 19 B	Miss.Dundage Shradha Tukaram Mrs.Barage Shamal Tukaram Mrs.Shelar Mrunal Shrikant Mr.Magdum Abhishek Anasaheb	25 35 30	Tukaram Dundage Vinayak Barge	Father	
15 N 16 N 17 N 18 N 19 B	Mrs.Barage Shamal Tukaram Mrs.Shelar Mrunal Shrikant Mr.Magdum Abhishek Anasaheb	35 30	Vinayak Barge		, ,
16 N 17 N 18 N 19 B	Mrs.Shelar Mrunal Shrikant Mr.Magdum Abhishek Anasaheb	30		IIIusballu	500
17 N 18 N 19 B	Mr.Magdum Abhishek Anasaheb		ISNEIVANT SNAIAF	Husband	500
18 N				Wife	500
19 B	Mr.Chavan Shailesh Chandrakant	38	Priya Magdum	Mother	500
		35	Rajeshree Chavan	Wife	500
201	Bagadi Shripad Pundlik	41	Megha Bagadi		500
20 1	Mr.Kumbar Gururaj Maruti	35	Rashmi Kumbhar	Wife	500
21 N	Mrs.Shiragavi Pooja Sanjay	30	Sanjay shirgave	Husband	
22 N	Mr.Angadi Basawraj Annappa	32	Minaxi Angadi	Father	500
23 N	Mr.Savyanavar Rohit Vijay	32	Vijay Savyanawar	Father	500
24 N	Mr.Bagave Sneha Sunil	24	Sunil Bagave	Father	500
25 N	Mr.Khorate Digambar Sambhaji	32	Sambhaji Khorate	Father	500
26 1	Mr.Shinde Sagar Dhondiba	34	Dhondiba Shinde	Father	500
27 N	Mr.Patil Vinayak Shivgonda	39	Vidya V Patil	Wife	500
28 1	Mrs.Kokitkar Pallavi Tanaji	34	Parag Davane	Husband	50
29 1	Mr.Madkari Amit Satish	39	Supriya Madkari	Wife	50
30 1	Miss.More Nishigandha Bhairu	30	Bhairu More	Father	50
31 1	Mr.Killedar Sharad Anandrao	42	Madhavi Killedar	Wife	50
	Mr.Patel Imran Tayyabali	36	Karishma Patel	Wife	50
	Miss.Rashida Abdulmunaf Utturkar	34	Abdulmunaf Utturkar	Father	50
	Mr.Swapnil Vidyaarjun Aryan	38	Vidyaarjun Aryan	Father	50
	Miss.Prachi Vishwanath Kumbhar	30	Vishwanath Kumbhar	Father	50
	Miss.Gosavi Prachi Sanjay	28	Sanjay Gosavi	Father	50
	Mr.Hebbale Basawaraj Shivappa	32	Shivappa Hebbale	Father	50
	Mr.Kambale Indrajeet Shashikant	33	Kavita Kamble	Mother	50
	Miss.Jondhale Punam Shivaji	29	Bharti Jondhale	Mother	50
	Mr.Kambar Nagaraj Tippanna	32	Shanta Kumbhar	Mother	
	Mr. Amrut M. Nadgouda	34	Mahesh Nadgouda		50
		32	Chandrakank Chougale	Father	50
	Mr. Vishal C. Chougule	30		Father	50
	Miss.Arati Sanjay Gaikwad		Sanjay Gaikwad	Father	50
	Mr.Darshan S Diwane	32	Sunil Diwane	Father	50
	Dr. Vireshkumar Gadigayya Mathad Mr.Guruprasad Raghunath Joshi	31	Geeta Mathad Ragunath joshi	Wife	50

			Chanbassappa gandh	Father	500
47	Mr. Siddalingappa Channabasappa Gandh	32		Wife	500
4/	ivii. Siddamigappa	47	Rajeshree Karigar		500
48	Mr.Karigar Hemant Sidhappa	45	Pratibha Walki	Wife	
49	Mr.Walki Vishwanath Mallappa	36	Shital Powar	Wife	300
50	Mr.Powar Sarjerao Chandrakant		Asmita Talikoti	Wife	300
51	Mr.Mahesh MallappaTalikoti	40		Father	300
	Mr.Lohar Prakash Mahadev	40	Mahadev Lohar	Wife	300
		39	Manjula Patil		300
	Mr.Patil Shailendra Shivaji	34	Shruti Kamble	Wife	
54	Mr.Kamble Raju Basavaraj		Taimeen Mhaldhar	Wife	300
55	Mr.Maldhar Sanaulla Mahamad	36	Vimal Bhadarge	Wife	300
	Mr.Bhadarge Dhanaji Maruti	, 46		Mother	300
57	Miss.Kambale Antakshari Budhappa	. 29	Jayashree Kamble	Father	300
	Mr.Dalavi Vhaibhav Maruthi	26	Maruti dalvi		300
58	Mr.Dalavi vnaibnav Marutii	54	Ashwani Kodoli	Wife	
59	Mr.Kadoli Chandrakant Vishwanath		Kamal S Shinge	Wife	300
60	Mr.Shinge Arjun Sidram	53	Namar 5 onings		27800
	•	Total			



PRINCIPAL
A.D.Shinde College of Engineering
Bhadgaon, Tal. Gadhinglaj, Dist. Kolhapur